

WCBL 2019 Virtual Presentation Guidelines

Dear WCBL 2019 Virtual Presenter,

The program for the WCBL 2019 Conference, which is to be held April 26 (with pre-conference workshops on April 25) at the Zayed University Convention and Exhibition Center in Dubai, has been finalized and the full program has been published on the conference website.

Best endeavours have been made to accommodate scheduling requests made by presenters. There will be no further program changes at this late stage.

All Virtual Presenters are asked to adhere to the following guidelines.

You should prepare a 10-minute video presentation by presenting in front of a camera or recording your voice over the PowerPoint or a combination of any other creative methods of delivery. You may use multiple screens, one for the PowerPoint presentation and a smaller one including you as the presenter (i.e., Figure 1).



Figure 1

- This video should not be more than 10 minutes in length
- The resolution of the video should be of high definition (720p or 1080p)
- Upload your video file on YouTube and send your: 1) video link and, 2) presentation slides to the following e-mail addresses: anastasia.k.mavraki@gmail.com and konidr@gmail.com, with the Subject: **WCBL2019 virtual presentation – YOUR LAST NAME**
- All of your presentations will be also included in the IABL YouTube channel

Accessing Virtual Presentations

1. **Platform:** Each presentation will take place on Vidyo teleconference platform.
2. **Access:** Vidyo application can be downloaded through the following link: <https://we.tl/t-BUgQeK67Hl> (the files will be available for a few days).
3. After this step, you can join the call through this link: <http://video.zu.ac.ae/join/qmVrznn0KPeUWe2vooVrUNudl> . Through this link, login credentials will not be needed. Fill in your name and join as a guest.
4. **Support:** Support will be provided from the ZU campus where the conference is going to be held. It is strongly recommended, though, that you contact Mr. Waldein Paul (Waldein.Paul@zu.ac.ae) for a test call prior to your presentation.
5. **Navigation:** You can find instructions for navigating the platform on the following link [QRC VidyoConnect for Meeting Guests.pdf](#)

If circumstances change and you are not able to present please contact the Conference Secretariat immediately via email at wcb12019@zu.ac.ae

Thank you in advance for your efforts

The IABL Team

TIP: You can find some useful tips For Giving Effective Virtual Presentations in the following link <https://www.gsb.stanford.edu/insights/10-tips-giving-effective-virtual-presentations>(written by Matt Abrahams).